

ST DENNIS PARISH COUNCIL



Clerk to St. Dennis Parish Council

The Claytawc Centre
Fore St
Dennis
St Austell
PL26 8AF

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10th December 2017

To all Members of Council

Dear Sir/Madam,

You are hereby summoned to attend an additional **Ordinary Council Meeting** to be held in the **Claytawc Centre**,
Fore St, St Dennis on Tuesday 19th December 2017 commencing at **7.00pm**, for transacting the following business.

Yours faithfully

Lynn Clarke

Lynn Clarke
Clerk St Dennis Parish Council

Members of the public are most welcome to attend all Council meetings.

AGENDA

1. Apologies

To receive and approve apologies

2. Declarations of Interest

- a) To receive disclosures of Pecuniary Interests;*
- b) To receive disclosure of Non-Registerable Pecuniary Interests;*
- c) To disclose the receipt of hospitality or gifts over the value of £10 and*
- d) To receive written requests for dispensations on items to be discussed at the meeting*

N.B: *If you become aware during the meeting, of an interest that has not been disclosed you must immediately disclose it and request dispensation if necessary.*

3. Public Participation (to include Cornwall County Councillors Report)

Standing Order '3f' - Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Standing Order '3g' - The designated time will be 10 minutes and no longer than 5 minutes per person unless directed by the Chairman of the meeting.

- a) Public Participation*
- b) Cornwall Councillors Report*

4. **To adopt the Minutes of the Ordinary Council Meeting held on the 7th November 2017 (emailed)**
5. **To note the Minutes of the following meetings and Full Council to adopt the recommendations therein:**
 - a) *Cemetery*
Agree Headstone safety check
Agree row markers need to be replaced
 - b) *General Purpose*
Agree to obtain quotes for 1 toilet refurb
Agree to leat repair work
Agree Budget and earmarked reserves for 2018 - 2019
Agree to have an annual tree survey / inspection
Agree to an increase in footpath cuttings from 2 –3 times per year
6. **Reports from Outside Bodies**
7. **Consultations/Surveys received up to time of meeting**
To agree invitation for EIA screening option request in respect of allowing suez vehicle access for bank holidays.
8. **Highways and Footpath Matters**
 - a) *Update on footpaths*
 - b) *Update on yellow lines*
9. ***To agree application form, person specification and job description and salary for office administrator***
10. ***To Agree advertisement of Administrator position***
11. ***To form a working party to proceed with the Neighbourhood Plan***
12. ***To Discuss and agree quotation for dog fouling signs***
13. **Correspondence Received**
To consider correspondence received up to the time of the meeting – To be tabled
14. **Financial.**
 - a) *To approve November payment to creditors and income as presented (to be tabled)*
 - b) *Approve the bank balances as at 30th October 2017*
 - c) *To agree recommendation from the General purpose, Finance, staffing and audit committee to raise the precept by 2.5%*

Standing Order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.

15. Confidential Items

Staffing – update and recommendations to accept

Any other urgent and relevant confidential item, for information, that the Chairman considers appropriate.

This meeting has been advertised as a public meeting and as such could be filmed or recorded.

Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, the Council cannot guarantee this, especially if you are speaking or taking an active role.